

## **11 KAR 14:010. Osteopathic Medicine Scholarship Program application process.**

RELATES TO: KRS 164.7891

STATUTORY AUTHORITY: KRS 164.748(4), 164.7891(9)

NECESSITY, FUNCTION, AND CONFORMITY: KRS 164.7891(9) requires the authority to promulgate administrative regulations for administration of the Osteopathic Medicine Scholarship Program. This administrative regulation establishes the application process for the Osteopathic Medicine Scholarship Program.

Section 1. Definition. "Authority" is defined in KRS 164.740(1).

Section 2. (1) The school of osteopathic medicine shall send notification to the authority by August 1 of each year of those students eligible to receive the scholarship.

(2) The list submitted by the school of osteopathic medicine shall contain each eligible student's name, address, Social Security number, and academic year for which the promissory note is applicable.

Section 3. Promissory Notes. (1) Following receipt of the list of eligible students required by Section 2 of this administrative regulation, the authority shall deliver to the school of osteopathic medicine a promissory note for signature by each student eligible to receive an osteopathic medicine scholarship.

(2)(a) The promissory note shall be signed by the student in the presence of an official of the school of osteopathic medicine.

(b) The student shall present to the school official adequate identification, including a driver's license, a school identification, or other item of identification satisfactory to the school official, to ensure that the person signing the promissory note is the student named on the promissory note.

(c) After the student has signed the promissory note, a copy shall be retained by the student for his records and the original shall be returned by the school to KHEAA.

(3) The school of osteopathic medicine shall deliver to the authority with the original signed promissory note for a student eligible to receive the scholarship a data sheet containing the following information necessary to process the promissory note for the scholarship:

- (a) Student's complete name;
- (b) Student's Social Security number;
- (c) Student's current home address including county;
- (d) Student's current home telephone number;
- (e) Student's anticipated graduation date;
- (f) Student's date of birth;
- (g) Student's gender;
- (h) Student's academic classification; and
- (i) Name, permanent address, and telephone number of at least two (2) contact persons (one (1) of whom shall be a relative of the student) expected to know the student's whereabouts after the student ceases enrollment. (25 Ky.R. 451; 813; eff. 10-1-1998; 28 Ky.R. 656; 1106; eff. 11-5-2001; Crt eff. 9-28-2018.)